



To: Weatherization Subgrantees

Program Guidance: WX-2022-01

From: Community Programs Division

Release Date: June 16, 2022

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Subject: Weatherization Readiness Funds

As part of the WAP DOE 2022 Program Year, DOE has awarded IHCDA \$411,078 in Weatherization Readiness Funds. Pursuant of WPN 22-6, IHCDA has developed the following guidance for this deferral program.

1. Readiness funds will be distributed using the approved DOE allocation table. The Readiness funds ACPU is \$5000.00 with an individual unit cap of \$12,5000.00. In order to exceed the \$12,500.00 cap, sub-grantees must obtain IHCDA approval.
2. Priority is given out based on Section 4.1 Current Client Priorities of the 2022 WAP Policy & Procedure Manual
3. Units receiving Readiness funds must be weatherized and result in a DOE completion. Readiness funds follow the same eligibility requirements as regular DOE. Units must be weatherized in the same Program Year as readiness funds expended.
4. IHCDA will make a concerted effort to monitor units that have utilized Readiness funds to ensure they are following policy.
5. Readiness and regular DOE funds may be braided with the same funding sources.
6. The following are considered allowable expenses:
 - Mold/moisture remediation
 - Roof repair/replacement
 - Wall repair (interior or exterior)
 - Ceiling repair
 - Floor repair
 - Foundation or subspace repair
 - Exterior drainage repair (landscaping or gutters)
 - Pipe/plumbing leak repair
 - Water intrusion
 - Electric repairs
 - Asbestos remediation
 - Structural repairs
 - Cleanup or remediation required beyond scope of WAP
 - Radon
 - Carbon monoxide and fuel combustion products (IHCDA approval needed)
 - Pests and refuse
 - Sewage

Lead abatement is not an allowable measure

7. Sub-grantees will report Readiness funding and measures to IWAP, as well as an individually linked excel workbook on SharePoint.
8. Specialty contractors may be utilized for deferral. See 7.3 Minimum Training Requirements in the 2022 WAP Policy & Procedure Manual.
9. An inspection on the unit must be performed to ensure all deferral issues can be addressed and the unit can be weatherized in the current Program Year.
10. Refer to regular DOE claim guidance when submitting Readiness claims in IHCDOnline.