

Ohio Home Weatherization Assistance
Program
and
Energy Efficiency Related Programs

Covid-19/Corona Virus

Hazard Control Program

General Requirements: Personnel providing in-home services will continue to follow all requirements of the Ohio Home Weatherization Assistance Program Policies and Procedures Manual, all applicable regulations of the Occupational Health and Safety Administration, the Environmental Protection Agency Renovation, Repair and Paint Rules, and the Ohio Department of Health.

Grantee Planning: Update Health and Safety plans to include a COVID-19 and other infectious disease deferral condition with a reasonable timeframe (30 days) for clients that may be exhibiting symptoms, those exposed to others with an infectious disease, or clients that are concerned for their safety. Include the allowance of additional PPE and other protective measure costs for both crew and client safety. See Attachment A for links.

Training: Take the online training with Ohio Weatherization Training Center (OWTC) on PPE proper use, interaction with client, and cleaning prior to re-entry into the field.

Implement Basic Infection Prevention Measures:

- Prohibit handshaking, maintain social distance of at least 6 feet as often as possible.
- Mandate that all employee's temperature is checked prior to the start of work.
- Mandate that sick employees stay home, and promote telework options for administrative and support staff if possible.
- Include routine, daily disinfecting of equipment and tools being used in the field. When choosing cleaning chemicals, consult information in the EPA approved disinfectant labels with claims against viral pathogens. Follow the manufacturer's instructions for use of all cleaning and disinfection products (e.g., concentration, application method and contact time, PPE).
- Promote frequent handwashing with soap and water for at least 20 seconds. Avoid touching eyes, nose or mouth with unwashed hands.

Implement Documentation Handling Measures:

- Send all preliminary documentation to client through mail to sign in advance to work starting.
- Documentation that must be signed during work process can be placed in folder and placed on solid surface. While keeping 6 feet social distancing client sign documentation then employees can take picture of signed documentation, leave paper copy with client, and print picture of documentation to put in client file.

Implement Changes to Field Work During the Transition:

- Train and equip all field workers with PPE and how to properly use it, remove it and clean it to avoid contamination of self and others. Examples of PPE include gloves, goggles, face shields, and masks or N95/N100 filtering respirators, depending on the work situation.
- Provide sanitary wipes to crews that can be used to clean surfaces in client homes both *before* and *after they are performing work*. See the EPA list of disinfectants for use against SARS-CoV-2.
- Ensure all vehicles and crew members are equipped with hand sanitizer with at least 60% alcohol.
- Consider prioritizing the completion of all exterior work first, and then address the interior work in the client home. Remember to practice social distancing.
- Consider postponing Zone, Room to Room, and Duct testing by the energy auditor (initial inspector) to reduce exposure time. Testing can be completed by crew and Quality Control Inspector (final inspector).
- Try to reduce the number of crew and clients in the home at the time of interior work, consider asking clients if they would leave the home during the interior work, or try to isolate them to one room along with their pets.
- Require that crews conducting interior work will wear PPE, which may also help assure clients who are fearful of people entering their home.
- Consider offering face masks to clients or requesting clients to wear face masks to contain respiratory secretions.
- Consider installing a physical barrier, such as a clear sheet of plastic, to isolate a client while interior work is being conducted.
- One driver per vehicle per day (not one occupant), and disinfect the drivers' controls after use. Occupants of vehicle shall wear face masks at all times while in vehicle.
- If workers arrive at a site and determine a client is exhibiting signs of COVID-19 infection as outlined by the Department of Health, defer the home for a period necessary to ensure worker safety.

Create Inventory checklist for field crew

Is there adequate inventory for the following categories before going into the field?

Respirators

N95/N100 face masks

Gloves

Safety Glasses or Face shields

Tyvek Suits

Booties

Paper towels

Wash Station

Hand soap

Cleaners

Client education materials

Client face masks

Add these Recommended Screening Questions:

1. Provide client with letter in advance with the attached letter and waiver. The liability waiver needs to be signed. If the customers is signing an AEP, DP&L or FirstEnergy waiver, this additional form is unnecessary.
2. Has anyone in the household tested positive for COVID-19? If so, how long ago?
3. Is anyone in your household experiencing fever, cough or shortness of breath in the last two weeks?
4. Has anyone in your household been in contact with someone who has had a fever, cough or shortness of breath in the last two weeks?
5. Consider using the COVID-19 self-screening tool to help determine if clients should be serviced or deferred for a period. Check your risk for COVID-19 - <https://c19check.com/start>
6. If client answers yes to questions, there is reasoned to be concerned that the client has COVID-19 and the home should be deferred. If the client does not respond, defer the home.

Attachment A

Reference Links:

Occupational Health and Safety Administration (OSHA): <https://www.osha.gov/Publications/OSHA3990.pdf>

Environmental Protection Agencies (EPA) Renovation, Repair and Paint Rules: <https://www.epa.gov/lead/lead-renovation-repair-and-painting-program-rules>

Ohio Department of Health (ODH):

Responsible Protocols-<https://coronavirus.ohio.gov/wps/portal/gov/covid-19/responsible-restart-ohio/Responsible-Protocols/>

Responsible RestartOhio-Manufacturing, Distribution, and Construction-
<https://coronavirus.ohio.gov/static/responsible/Manufacturing-Distribution-Construction.pdf>

Center for Disease Control (CDC): <https://www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html>

EPA Disinfectants: <https://www.epa.gov/pesticide-registration/list-n-disinfectants-use-against-sars-cov-2>

Ohio Home Weatherization Assistance Program Policies and Procedures Manual:

https://development.force.com/OCAKnowledgeArticles/servlet/fileField?entityId=ka5t0000000TO2PAAW&field=Attachment_Body_s